

**2016 WINTER / SPRING
REGISTRATION FORM**

**Mail or Fax to:
Northeast Adult Community Education
100 Hemlock Road
Wakefield, MA 01880
Phone: 781-2460810 x1640 • Fax: 781-246-2976**

Name: _____

Address: _____

City: _____ **ST:** _____ **Zip:** _____

Primary Phone Number: _____

Secondary Phone Number: _____

Course: _____ **Day:** _____ **Fee:** _____

Course: _____ **Day:** _____ **Fee:** _____

Course: _____ **Day:** _____ **Fee:** _____

MC/Visa #: _____ **Exp. Date:** _____

Cardholder Name: _____

(As seen on card)

Check #: _____ **Check Amount:** _____

Total Fees: _____

Make checks payable to NMRVS – Adult Education

You will be charged a \$20.00 processing fee if your check(s) need to be redeposit.

Senior Citizen 65 or older will receive a 50% discount on one course per session excluding certificate & state licensing programs. Proof of age must be included.

Refund policy – 100% refund of tuition prior to the 1st class, 75% prior to the 2nd class, 50% refund prior to the 3rd class. There are no refunds after the 3rd class.

Refund payments require 60 to 90 business days processing period, if paid by cash or check.